

6. Any awards and activities recorded on the HEAR should represent achievement of some significance. This could be the demonstration of particular learning, or the demonstration or development of some other personal attributes or skills.

7. There should be a clear connection between the activity and the University. For example, the activity should be one that the University has organised, hosted, contributed to or positively promoted to students.

8. All awards and activities recorded on the HEAR must be verifiable by the University.

9. All awards and activities proposed for inclusion in the Additional Information section of the HEAR are subject to the approval of the HEAR Additional Information Approval Panel, who will give consideration to the principles set out in paragraphs 5 to 8 above. The Panel comprises the Director of Learning and Teaching, the Academic Registrar and the President of the

- participation in mentoring schemes (such as Suffolk Life Mentor and Peer Assisted

APPENDIX 2: HIGHER EDUCATION ACHIEVEMENT REPORT (HEAR) ADDITIONAL INFORMATION PROPOSAL FORM

Type of Additional Information

(please tick)

<input type="checkbox"/>	Activity
<input type="checkbox"/>	Award

Title of activity/award to be shown on the HEAR

Description of the award/activity to be shown on the HEAR

(Description should be no more than 500 characters)

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When and how can students get involved in the activity/award?

(Demonstrate equality of opportunity and detachment from standard course activities)

How does completion of the activity/award represent achievement for students?

(Demonstrate the skills developed or learning achieved)

How is completion of the activity/award verified?

