

University of Suffolk

## SENATE

**Minutes of the meeting held on Wednesday 15 March 2023 at 14:00 hours in room Seminar Room, Atrium Building**

**Chair:** Professor Helen Langton (Vice-Chancellor)

**Present:** Professor Emma Bond (Pro Vice-Chancellor Research) (until APP update), Dr Ellen Buck (Director of Learning and Teaching), Jo Campbell (Head of People, People and Organisational Development, Vice-Chancellor's nominee), Dr Sam Chenery-Morris (University wide representative, School of Health and Sports Sciences), Sam Clarke (Students' Union Officer, School of Social Sciences and Humanities), Professor Mohammad Dastbaz (Deputy Vice-Chancellor), Fiona Fisk (Academic Registrar)

The meeting of Senate was not quorate, items approved in principle at the meeting would be circulated to all members to ratify.

**Minutes of previous meetings held on 12 October 2022 and 23 November 2023**

22/075 The minutes of the meeting held on 12 October 2022 and 23 November 2023 were approved as an accurate record to be published on the website.

**Matters arising**

Terms of reference – Senate (from minute 22/016)

22/076 It was confirmed that the additional Senate election had been completed and members welcomed Dr Judith McLeod as the new Senate elected representative.

22/077 Members noted the full and comprehensive report provided by the Students' Union (SU). It was queried whether the SU could cope with the increase in access to the advice centre, it was explained that new staff had been appointed but there were still vacancies that needed to be filled. It was suggested the late appointments available









**Agreed action:** The Deputy Academic Registrar to provide key learning points to the next Senate meeting.

22/118 It was explained that while OSACC case numbers remained relatively low, the cases submitted were becoming increasingly complex.

22/119

### **EE annual report summary**

22/129 Members noted the value of the external examiner annual report summary as external examiners were a critical part of the quality assurance processes.

22/130 It was confirmed there was a list of internal staff who held external examiner appointments at other institutions.

**Agreed action:** The Deputy Academic Registrar to provide a list of internal staff holding external examiner roles to the next Senate meeting.

### **Assessment Board observation**

22/131 The annual observation of assessment board report was received, noting that progress had already been made on the actions.

### **Partnership update**

22/132 The partnership update was received, noting that due to the proportion of students at the partnerships the University was considered as a higher risk by the OfS compared to some other institutions.

### **Partnerships**

Partnerships register

22/133 The University's register of partnership arrangements was received.



Research and Enterprise Committee

22/140 The minutes from the Research and Enterprise Committee held on 28 November 2022 were provided for information.

EAST School Academic Committee

22/141 The minutes of the EAST School Academic Committee held on 16 November 2022 were provided for information.

HSS School Academic Committee

22/142 The minutes of the HSS School Academic Committee held on 22 September 2022 were provided for information.

**Any other business**

22/143 No further businesssen-GB