

ACADEMIC APPEAL FORM (Review

You should complete this form if you have been notified of the outcome of your Formal Stage Academic Appeal and are still not satisfied. If the issue you are concerned about is more generally related to academic matters but not academic results, you should use the Student Complaints Procedure available on MySuffolk and the University of Suffolk website.

Before completing this form, it may help to seek advice about your concerns. Support and advice is available from a number of sources – try speaking to your tutor, personal tutor, or supervisor. Student Services and/or the Students' Union Advice Service will also provide confidential and independent advice.

If you have any concerns or queries about filling in any part of the form, the people mentioned above will be pleased to discuss these with you.

SECTION A – YOUR PERSONAL DETAILS

Full Name			
Student Code			
Preferred address for postal correspondence			
		Post Code	
Telephone number			
Email address			

NOTE: Acknowledgement of receipt of your form and any progress updates will be sent to your University of Suffolk email address: tupversom.996 (kno)2.998 (w)5 (l)5 (ed)2.998 (ge)3.007 (r

School or Partner Institution	
Course title	
Level/Year of study	
Full-time or Part-time	

D2: What are the grounds for your review stage appeal? (tick all that apply and provide details below)	
	You have new information to put forward that, for good reason, could not have been provided earlier in the process
	There was procedural irregularity in the conduct of the formal stage
	There was prejudice and/or bias, or the appearance of prejudice and/or bias, in the conduct of the formal stage

SECTION F ± DECLARATION

I confirm that the information given on this form and in supporting documents is true to the