

Trans Equality Policy

Statement of Purpose

1.

- h) All staff will complete Equality, Diversity and Inclusion training.
- i) The Chair of recruitment panels will complete recruitment and selection. training, which covers equality and diversity

21. Where a complaint is made about a member of staff, the matter may be referred to a senior

Appendix A

Checklist: Supporting staff or student during transition

*Note: It may not be possible to amend historical minutes.
Consider officially noting someone's transition during minuted proceedings if appropriate.*

Alternatively, consider thanking the existing committee member for their services and welcome them as a new committee member under their new name.

- Certificates, for example, council tax exemption, training attendance, degree
- Club and society membership records
- Payroll (and banking details)
- Pension, death in service and dependents' benefits
- Insurance policies
- Funders

